

~~CONFIDENTIAL~~OC-M83- 428
20 July 1983

MEMORANDUM FOR: Director of Communications

FROM: [redacted]
Executive Assistant, OC

SUBJECT: D/CO Staff Monthly Report - June 1983 [redacted]

Senior Support Assistant

Nothing significant to report. [redacted]

Programs and Budget Staff

The staff met with all OC components to review spending profiles for FY-1983 with the objective of ensuring full obligation of FY-83 funds. [redacted]

Planning Staff

Nothing significant to report. [redacted]

Information Management Staff

2. Eleven cubic feet of record material was deposited in the Records Center and 114 cubic feet of non-record or duplicate material was destroyed. [redacted]

Safety Staff

1. A new fire alarm/detection system has been ordered for [redacted] to replace the existing outdated system. The new system will provide total coverage for the operations building, including the [redacted] which was not provided coverage under the old system. [redacted]

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SUBJECT: D/CO Staff Monthly Report - June 1983

Executive Assistant

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2. Locations to be filmed by [redacted] in
the course of producing the videotape on OC were selected and
notified of the impending visit and its purpose. [redacted]

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